



RIVERFEST IN HISTORIC CHARLESTOWN, INC.



Dear Friends:

You are cordially invited to participate in the sixth annual "RiverFest" sponsored by RiverFest in Historic Charlestown, Inc. This 2-day event will be held along the waterfront in Charlestown, Maryland on Saturday, September 13, 2008 from noon until dusk and on Sunday, September 14, 2008 from noon until 6:00 pm. Proceeds generated from "RiverFest" will be used to advance youth activities in the Town of Charlestown.

Planned activities for the "RiverFest" weekend include:

- Parade on Saturday to begin the festivities
- FREE children's fishing tournament sponsored by MSSA & The Mariner
- Carnival
- Children's activities and games
- Live music
- Fireworks Productions, Inc. fireworks show at dusk on Saturday

Sunday will include more activities, music and entertainment. It is a fun weekend for the entire family!

We would like to invite you to participate in "RiverFest" as a vendor. Vendors may reserve a space (approx. 10' x 10') by completing the attached reservation form and returning it with the appropriate fee to: **RiverFest in Historic Charlestown, Inc.**, 29 Salvation Circle, North East, Maryland 21901-3223. **Vendors must supply their own tables, chairs, canopy, etc.** Vendors needing electric **must bring their own generator. The generator must be well maintained and quiet.** Health Department and Maryland Sales Tax requirements are the responsibility of the vendor.

Set-up may begin at 7:00am on September 13, 2008 and must be completed by 10:00am.
There will be street closures and there will be no motor vehicle access to vendor sites after 10am.
Friday night set up is also available from 6-10. Security will be provided. More detailed information will be available in forthcoming correspondence. Your cancelled check will be confirmation of your reservation. "RiverFest" will be held **RAIN OR SHINE!**

We look forward to another fantastic turn-out to help make "RiverFest" a success. Don't be left out; act now to reserve your space. Vendors may obtain additional information by contacting Phil Miklas at 410-287-9353. You can fax your form to 443-303-4088, but follow it up with your original form and payment.

Sincerely,

Phil Miklas
Vendor Chairperson

Enc.

“RiverFest in Historic Charlestown, Inc.” Reservation Form - Vendors

Event date – September 13 and 14, 2008

Name of participant _____ Date _____

Contact person _____

Phone number (required) _____ E-mail address _____

Address _____

City / State / Zip _____

Description of exhibit: _____

Would you be willing to donate to the pot luck raffle? (Circle one please) Yes No

NOTE: NO ALCOHOLIC BEVERAGES ALLOWED

<u>Type of Space / fee for each</u> <u>All prices listed are for the entire weekend</u>	<u>No. of Spaces</u>	<u>Amt. Enclosed</u>
Non-food Vendor non-resident @ \$75.00/wknd.	_____	_____
Non-food Vendor Charlestown res. @ \$50.00/wknd.	_____	_____
Food Vendor non-resident @ \$150.00/wknd.	_____	_____
Food Vendor Charlestown resident @ \$70.00/wknd.	_____	_____
Not-for-profit entity @ \$10.00/wknd.	_____	_____

Please include full payment and make all checks payable to **“RiverFest in Historic Charlestown, Inc.”**. **Payment/space reservation is non-refundable.** Spaces will be assigned as reservations are received on a **“first-come, first-serve”** basis and as long as space is available and you have paid in full. We must have full payment in order to reserve you a spot. Please read, sign and return this page by August 1, 2008.

Waiver of Liability

I read, understand, and accept the terms and conditions on this form and the letter of invitation, and indicate so by signing this form below. I agree to and will follow all rules set forth on this form and accompanying invitation.

I am over the age of eighteen and agree to accept responsibility for the conduct of all persons assisting with my booth/display at RiverFest. An adult will be present at all times at my booth/display. I understand and agree that I will report any and all injuries or damage immediately to the designated representatives of RiverFest in Historic Charlestown, Inc. I understand that there is a risk of personal injury associated with the activities and events of RiverFest. I agree that my participation in these events is at my sole risk, and that the RiverFest in Historic Charlestown, Inc., the Town of Charlestown, Wellwood Yacht Club, Inc., and the employees, officers, directors, agents, successors and assigns of each of these named groups, (herein collectively referred to as “the sponsors”) will not be liable to me for any claims, demands, actions or damages for bodily injury or property damage arising out of or in connection with the event. In consideration of RiverFest in Historic Charlestown, Inc. accepting my reservation for this event, on behalf of myself, my heirs and assigns, I hereby release, discharge, indemnify and hold harmless the sponsors from all claims, demands, injuries, damages, and causes of action, and from all acts of active or passive negligence on the part of the sponsors.

The entire agreement between the parties is set forth in this two page document (invitation and registration form).

Signature of Participants(s) _____
